



## TIVETSHALL PARISH COUNCIL

### Clerk's Report

April 2021

#### Actions taken

- 16/3/21 Written to Mr Cole to thank him for clearing the ditches on Green Lane promptly
- 16/3/21 Circulated posters for use on stall at craft fair
- 16/3/21 Written to Gareth regarding change in contractual hours (he has signed a copy for PC files)
- 18/3/21 Reported advertising signs to Planning Enforcement (SNC)
- Collated, reported and followed up on various Highway issues, see separate 'Outstanding Highway Issues' sheet.
- 25/3/21 John installed back-up software on laptop and provided me with the portable hard drive
- 25/3/21 Contacted Excite regarding grass cutting for football team
- 25/3/21 Requested information relating to TPOs (and chased 1/4/21!)
- 25/3/21 Researched and circulated information relating to Village Gateways
- 1/4/21 Wrote to those who had expressed an interest in allotments updating them
- 7/4/21 Sent annual parish meeting invites
- 7/4/21 Requested quote for play area signs (received)

#### Correspondence

**Precept** - Responded to two residents regarding the increase in precept

#### Handyman

Additional hours this month:

- 2 hours and 8 miles for the compiling of the 'to do' list – reported to the last meeting
- 1.5 hours for sorting out the footpath sign, also 8 miles to get the post cement and bring the post back to the hall etc. The cement was £5.58.

A litter pick was carried out around the field and once Gareth has the village hall stage area painted his plan is to sort the barked area by the assault course.

There is a need for some more bird spikes, Gareth and I are ascertaining supply and cost.

Julie King – Clerk