



## TIVETSHALL PARISH COUNCIL

I give notice and summon members to attend the next meeting of **Tivetshall Parish Council** which will be held on **Thursday 11<sup>th</sup> November at 7.00pm at the Village Hall** to consider the business detailed below.

**SIGNED:**            *A Arber*

**DATE: 1st November 2021**

**Members of the press and public are welcome to attend -  
there will be an opportunity for public participation, item 6**

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### AGENDA

1. To consider apologies for absence
2. Co-option of a new councillor
3. Co-option with new councillor signing the Register of Interests and Acceptance of Office Forms
4. To consider declarations of interest on items on the agenda and consider any requests for dispensations
5. Minutes
  - 5.1. To approve the minutes of the 7<sup>th</sup> October 2021 Parish Council meeting
  - 5.2. Matters arising from the 7<sup>th</sup> October 2021 **(for information only)**
6. Public Participation to include reports from District and County Councillors
7. Finance
  - 7.1. To receive the balance of accounts and bank reconciliation
  - 7.2. To note receipts since the last meeting
  - 7.3. To note payments made since the last meeting
  - 7.4. To approve the following payments

Alan Arber	Salary– September	£TBC
Alan Arber	Expenses – Mileage	£
Gareth Hill	Salary– September	£TBC
HMRC	Tax and NI	£TBC
Excite Solutions	Grass Cutting	£172.80
  - To discuss the budget proposals and agree budget
  - 7.5 To appoint an Internal Control Officer
8. Reports from Clerk and Councillors
  - 8.1. To receive the Clerk's report including the Handyman's report
  - 8.2. To hear an update on the request for additional TPOs (Tree Preservation Orders)
  - 8.3. To review and update Community Plan
  - 8.4 To discuss The Parish Partnership grant
  - 8.5 To discuss the Pond Area Grant
  - 8.6 To hear an update on the SAM 2 speed device and to consider any necessary action
  - 8.7 To hear an update on the renewal of the lease for the playing field
  - 8.8 To discuss the issue of Pulham Surgery and the delivery of Prescriptions to parishioners
- 9 To receive the Village Hall report
  - 9.1 Litter Pick
- 10 Development of the Neighbourhood Plan – update
  - 10.1 Progress to date

## 10.2 Finance to date

- 11 Planning
  - 11.1 To hear a report on planning applications determined by South Norfolk Council since the last meeting
  - 11.2 To hear an update on Planning Enforcement issues
- 12 To update Highways Spreadsheet and review outstanding issues and consider any new issues arising.
- 13 To hear an update on the Village Gateway project
- 14 To approve Emergency plan
  - 14.1 To discuss the purchase of sandbags
- 15 To discuss ideas for queen's Platinum Jubilee
- 16 To hear an update on the action being taken to remove obstructions from BOAT (byway open to all traffic) 36
- 17 To consider any necessary training for the new clerk/Handyman/Councillors
- 18 To hear an update on the Tivetshall Car Scheme and to agree any necessary action
- 19 To note correspondence received
- 20 Clerks Appraisal
- 21 To receive any urgent items for information and to consider items for the next agenda
- 22 To agree the date and time of the next Parish Council Thursday 13<sup>th</sup> January 2022